

BYE-LAWS OF UNITY CROWN ESTATE COMMUNITY DEVELOPMENT ASSOCIATION (CDA)

Preamble:

We, the members of this Community Development Association, in recognition of our collective responsibility for the development of our community, hereby adopt these byelaws to guide our association's operation and management.

ARTICLE 1: NAME

The name of the association shall be **Unity Crown Estate Community Development Association (CDA)**.

ARTICLE 2: OBJECTIVES

The objectives of the association are:

- To promote social, economic, and infrastructural development in the community.
- To unite all members of the community for the purpose of fostering peace, cooperation, and development.
- To facilitate projects that improve the welfare and standard of living of community members.
- To liaise with government and non-governmental organizations to attract developmental projects to the community.

ARTICLE 3: MEMBERSHIP ELIGIBILITY

Membership shall be open to all adult residents and property and business owners of the CDA.

Rights of Members: All members have equal rights, the right to vote, be voted for, and participate in all activities and discussions of the association during meetings.

General Rules:

- There must be mutual respect amongst landlord & residents alike.
- All residents must be fully identified. Landlords are to submit list or details of tenants/residents within his/her domain
- Members should ensure presence of security light inside their compound
- No motorcycle shall be allowed within the CDA between the hours of 7pm - 10pm without a vest and Identification Number.
- No resident shall pour garbage/refuse on the road
- Any resident with questionable character will be reported to the law enforcement agency for investigation.

- Use of public address system by any group and others within the CDA shall not constitute nuisance to the peace and tranquility of the residents this is In accordance with Lagos State noise pollution control laws.
- All pets {most especially dogs}, goats, turkey, chicken shall be properly controlled and immunized where necessary.
- Undeveloped plots of lands within the zone constituting environmental hazard shall be cleared and cost added to the money of the land owner shall pay before final occupation
- Welfare packages shall be made available for members as necessary.

Duties of Members: Members are required to attend meetings, pay dues, and actively participate in community development projects.

Termination of Membership: Membership may be terminated by:

- Voluntary withdrawal.
- Failure to attend meetings for six (6) consecutive months without prior notice.
- Once a member moves out of the estate.
- Indulges in conduct that brings the community into disrepute, upon approval by the Executive Committee.

ARTICLE 4: EXECUTIVE COMMITTEE

Composition: The Executive Committee shall consist of:

- *Chairman*
- *Vice Chairman 1 & 2*
- *General Secretary*
- *Assistant Secretary*
- *Treasurer*
- *Financial Secretary*
- *Public Relations Officer*
- *Social Secretary*
- *Welfare Secretary*
- *Auditor*
- *Ex-officio 1,2 & 3*

Election and Tenure:

- Officers shall be elected by majority vote.
- The term of office is two (2) years, with the possibility of re-election for another term.

Duties of Officers:

Duties of all officers are detailed in the CDA/CDC constitution enacted by the Lagos State House of Assembly Act 2008.

ARTICLE 5: MEETINGS**General Meetings:**

- General meetings shall be held monthly on the second Sunday of every month by 5pm.
- The quorum for general meetings is one-third of active members.

Executive Meetings:

Executive meetings shall be held bi-monthly, or as needed, and shall require the presence of at least half of the Executive Committee members.

Annual General Meeting (AGM):

The AGM shall be held once a year to review the association's activities and discuss future projects.

Special Meetings:

Special meetings may be called by the Chairman or upon the request of one-third of the members, provided prior notice is given.

ARTICLE 6: FINANCES**Sources of Funds:**

- Membership dues.
- Levies and special contributions.
- Donations, grants, and other sources approved by the association.

Dues and Levies: Every member shall pay monthly/yearly dues as determined by the association.

Special levies may be imposed to fund specific projects, with the approval of the active majority.

Financial Management:

- All funds shall be deposited in the association's bank account.
- The Financial Secretary shall be responsible for maintaining accurate financial records, and all withdrawals shall require joint signatures of the Chairman and Secretary and or Treasurer.

Auditing: The financial records of the association shall be audited quarterly by the auditor.

ARTICLE 7: DISCIPLINE

Code of Conduct: Members are expected to conduct themselves in a manner that promotes unity and progress within the community.

Disciplinary Action:

- Members who violate the byelaws, fail to perform their duties, or engage in actions detrimental to the association may face disciplinary actions, including suspension or expulsion.
- A two-thirds majority of members at a general meeting must approve such disciplinary actions.

ARTICLE 8: AMENDMENTS

- These byelaws may be amended during the AGM or a special meeting, provided that:
- At least two-thirds of the members present vote in favour of the amendment.
- Prior notice of at least one week is given to all members regarding the proposed amendment.

ARTICLE 9: ADOPTION

These bye-laws have been approved and adopted by the members of the Unity Crown Estate Community Development Association on this day 13th October 2024.

Signed:

Chairman: Oyewole Afolabi

Secretary: Sotonye Mark